

## GRADE ADJUSTMENT AND MINIMUM GRADE

The building principal is responsible for the supervision and maintenance of student records at the school board, published in the student handbook, and disseminated to parents. ing policy will be adopted by the local school

It is the intent of the Commission on School Accreditation and the State Board of Education that grading is the responsibility of teachers. Any change of grades, other than a final grade, shall be addressed with the teacher who issued the grade and the building level administrator.

**C**

### ONVERSION OF LETTER GRADE TO A NUMERICAL GRADE

Schools will use the following scale to convert letter grades to numerical grades for students enrolling in the district with only letter grades and no numerical value assigned from the school they previously attended.

#### MIDDLE AND HIGH SCHOOL

Grades 6-12	
Letter Grade	Numerical Grade
A	100-90
B	89-80
C	79-70
D	69-60
F	59 and below

#### ELEMENTARY SCHOOL

Grades 1 – 5	
Letter Grade	Numerical Grade
A	100- 90
B	89-80
C	79-70
D	69-60
F	59 and below

<b>Grades 1 – 5</b>	
<b>Letter Grade</b>	<b>Numerical Grade</b>
E	100-90
S	89-80
N	79-70
U	69 and below

Transfer students with any other non-traditional grades or no grades will be reviewed by the school's local Multi-Tier System of Supports (MTSS) team (i.e. principal, teacher, counselor and interventionist) and the assistant superintendent to determine the appropriate numerical

input and support from administrators, teachers, and stakeholders in the development of said policy. Districts may adopt specific grading policies that address the needs of special populations such as students with disabilities and English Language Learners.

For a copy of the Mississippi Cumulative Folders and Permanent Records Manual of Directions, please visit the Mississippi Secretary of State's website at Regulations and Enforcement.

**THE AWARDING OF A MINIMUM GRADE:**

No student in grades 1 - 12 shall receive a grade of less than 50 in any subject.

- SOURCE:** Jackson Public School District, Jackson, MS  
Mississippi Public School Accountability Process Standard 21; Administrative Code, Title 7: Education K-12; Part # 22. (Adopted 9/2010 by Mississippi Board of Education)
- LEGAL REF.:** Miss. Code Ann. § 37-11-64; 37-11-66; 37-1-3
- DATE:** December 6, 2016
- AMENDED:** August 8, 2017  
May 1, 2018  
April 20, 2021