

## **EMPLOYEE CONFLICT OF INTEREST AND VENDOR RELATIONS**

### Section I:

No officer, agent, manager, teacher, or employee of the Jackson Public School District shall have any pecuniary interest, either directly or indirectly, proximately, or remotely in supplying any goods, wares, or merchandise of any nature or kind whatsoever for any schools; neither shall any officer, agent, manager, teacher, or employee serve as agent for any manufacturer, merchant, dealer, publisher, or author, for any article of merchandise to be used by any schools; nor shall any officer, agent, manager, teacher, or employee receive directly or indirectly any gift, emolument, reward, or promise of reward, for his influence in recommending or procuring the use of any manufactured article, goods, wares, or merchandise of any nature or kind whatsoever for use by any school.

The school district maintains a written code of standards of conduct governing the performance of its employees engaged in the award and administration of contracts.

No employee, officer, or agent of the grantee or subgrantee shall participate in the selection, the award, or administration of a contract supported by federal funds if a conflict of interest, **real** or **apparent**, would be involved. Such a conflict would arise when any employee, officer, or agent of the grantee or subgrantee, any member of his or her immediate family, or organization which employs, or is about to employ, anyone in those categories, has a financial or other interest in the firm selected for award. Employees, officers, or agents of the grantee or subgrantee cannot solicit or accept gratuities, favors or anything of monetary value from contractors, potential contractors, or parties to sub-agreements.

### Section II: SALES CALLS/DEMONSTRATIONS/SERVICES

No agents or persons shall be permitted to use school premises to exhibit or offer for sale articles or services to students or school employees, except those services approved by the superintendent or designee. When approval is granted by the superintendent or designee, a salesman or vendor representative may contact the school principal to schedule appointments for the purpose of conducting school business only.

After approval is granted by the superintendent or designee, school principals may give permission to sales representatives of educational products/services to see members of the school staff before or after the working day. No vendor is allowed in the building during the school day. Exceptions may be granted by the superintendent or designee.

SOURCE: Jackson Public School District, Jackson, Mississippi  
LEGAL REF: §25-4-01, §25-4-103, §25-4-105; Mississippi Code of 1972;  
Education Department General Administrative Regulations (EDGAR)  
DATE: December 18, 1978  
AMENDED: Oc0 Tw 30 (8,DATE: